

# Northwest Educational Council for Student Success

## Board Meeting Minutes

Wednesday, November 19, 2025, 11:30 a.m.  
Township High School District 211  
D211 Meeting Room 6  
1750 S. Roselle Road  
Palatine, IL 60067

**PRESENT:**     District 211:     Dr. Judith Campbell, Joshua Schumacher  
                  District 214:     Dr. Scott Rowe, Dr. Laz Lopez, Dr. Brad Hubbard  
                  District 220:     Dr. Craig Winkelman  
                  District 512:     Dr. Avis Proctor, Dr. Ruth Williams  
                  NECSS:         Nancy Awdziejczyk, Cara Steetz  
                  GUESTS:        Ty Gorman, D220; Christopher Scalet, C.P.A - Evans, Marshall & Pease, P.C  
                  ABSENT:        Dr. Melissa Byrne, Dr. Michelé Smith

### **CALL TO ORDER**

1. Call to Order/Roll Call/Establishment of Quorum  
NECSS Board Chair, Dr. Winkelman called the NECSS Board meeting to order at 11:32 a.m.
  - Roll Call: 211- present; 214 – present; 220 – present; 512 - present
2. Approval of the Agenda
  - Motion by S. Rowe, second by A. Proctor
  - Roll Call: 214 – aye; 220 – aye; 512 - aye; 211 – aye
  - Motion carries

### **APPEARANCES**

1. Public Comments  
No public comments received.

### **CONSENT AGENDA**

1. Approval of [Minutes of August 27, 2025, NECSS Board Meeting](#)
2. Approval of [Financial Transactions FY26 NECSS Budget Report dated October 31, 2025](#)  
Dr. Winkelman asked for a Motion to approve the Consent Agenda as presented.
  - Motion by A. Proctor, second by J. Campbell
  - Roll Call: 220 – aye; 512 - aye; 211 – aye; 214 – aye
  - Motion carries

### **NEW BUSINESS**

1. FY25 NECSS Audit Report - Christopher Scalet, C.P.A - Evans, Marshall & Pease, P.C.  
Mr. Scalet shared the audit report for both the financial statement audit and the single audit for FY25. Due to the federal funds threshold increasing to \$1M for FY26 for the single audit, we do not anticipate that requirement next year. NECSS received a clean, unmodified opinion on both audits with no internal control issues, no reporting issues and no findings.  
Dr. Winkelman asked for a Motion to approve the FY25 NECSS Audit Report as presented.
  - Motion by J. Campbell, second by A. Proctor
  - Roll Call: 512 – aye; 211 - aye; 214 – aye; 220 – aye;
  - Motion carries

2. [Barrington Facility Update](#)  
Ty Gorman presented Barrington High School’s strategic facility update on instructional practice and space transformation and design of intentional career pathway space.
3. [Financial Update](#)  
C. Steetz gave the update on the status of funding for all grants.
4. [FY26 NECSS Goals and Areas of Focus](#)  
N. Awdziejczyk presented updates on Student Transitions - Dual Credit & Pathways Communication: we are implementing a unified, grade-level-aligned communication plan with Harper College to support student awareness of dual credit, postsecondary, and career pathway options. Regional Alignment - College Now: on track for a 2026–27 launch of the Associate of Arts program with approximately 75 students who have qualified and have committed to the program. We are now moving to the registration, orientation January 13th at Harper, and testing phase. Regional Impact - High School–to–College Math Pathways: the regional team has officially kicked off the math pathways professional learning initiative, confirmed the overarching goal, and brainstormed action steps. We are currently inventorying how organizations share math pathway information to inform next steps. Regional Alignment - Communication & Data Sharing with the Board: Our office has strengthened NECSS communication and data sharing by instituting written monthly follow-ups after each Council meeting, in addition to sharing today’s NECSS Quarterly Data Report.
5. [NECSS Quarterly Data Report](#)  
N. Awdziejczyk and C. Steetz presented the Health Sciences & Technology featured program: CNA, highlighting the regional data we collect, share and use for decision-making, as well as the student and community impact the partnership supports. There was a robust discussion about transportation challenges to clinical sites, with investigating possible opportunities to partner with rideshare services suggested.
6. [NECSS Time and Effort Certifications](#)  
Presented.
7. [Dual Credit Report](#)  
N. Awdziejczyk presented the annual report. In discussion, a request was made to add a column showing the calculation of the number of credit hours divided by headcount.
8. [Dual Credit Fee Structure](#)  
N. Awdziejczyk presented. Dr. Rowe inquired about the history of the fee structure. Dr. Proctor provided context dating back from Fall 2019. Dual Credit Fee Structure is brought up annually, and is next scheduled to be brought to Council in April.  
Dr. Winkelman asked for a Motion to approve the proposed Dual Credit Fee Structure for students served for school year 2026-2027 as presented.
  - Motion by S. Rowe, second by J. Campbell
  - Roll Call: 211 - aye; 214 – aye; 220 – aye; 512 – aye
  - Motion carries
9. [Harper Retention Data](#)  
Dr. Williams presented the annual Harper enrollment data.

10. Possible Future Agenda Items  
Add College Now update; start with Council a discussion about cohort tuition rate  
Harper SOAR+ Student Success  
Harper Fire Science tour  
CCPE report  
Harper Promise

### **ADJOURNMENT**

Dr. Winkelman asked for a Motion to Adjourn.

- Motion by A. Proctor, second by S. Rowe
- Motion carries by voice vote.
- Meeting adjourned at 1:09 p.m.

### **NEXT MEETING**

Wednesday, March 18, 2026

Harper College

Rm. W-101

1200 W Algonquin Rd.

Palatine, IL 60067

D211- Dr. Judith Campbell, Superintendent; Joshua Schumacher, Assistant Superintendent

D214- Dr. Scott Rowe, Superintendent; Dr. Laz Lopez, Executive Director of Career Pathways,  
and Dr. Bradford Hubbard, Assistant Superintendent

D220- Dr. Craig Winkelman, Superintendent; Dr. Melissa Byrne, Assistant Superintendent

D512 Harper- Dr. Avis Proctor, President; Dr. Ruth Williams, Provost; Dr. Michelé Smith, VP of Workforce Solution

NECSS- Dr. Nancy Awdziejczyk, Executive Director; Cara Steetz, Assistant Director