

- D. Schuler stated, for purposes of clarification, the approval of the FY14 Plan of Work under today's Action Items will also include the approval of the FY14 Budget.
 - D. Schuler suggested future Public Budget Hearings might want to be scheduled simultaneously with the budget approval meeting.
- d. Motion by T. Leonard, seconded by D. Schuler to close the Public Budget Hearing.
- The motion was unanimously approved.

5. Information Items

- a. Executive Director Update-C. Garcia
- NECSS FY13 audit is scheduled for August 28, 2013.
 - Please refer to the summary page included in Board packet for detailed updates on the following items:
 - ✓ State Research and Development Learning Exchange Development Committee.
 - ✓ Illinois House Joint Resolution HJR 39-should be completed in February 2014.
 - ✓ Consolidated Committee of Practitioners (Title 1)-per ISBE, integration of district, school improvement plan, and Rising Star will become one document.
 - ✓ Dual Credit Advisory Committee-will plan and host 2014 NACEP Conference in Chicago.
 - ✓ Career Advisors
 - ✓ Illinois Pathways Advisory Council (IPAC)
 - ✓ Contracted Program

6. Strategic-Discussion and Sharing

- a. Website Update with Slides-C. Garcia
- C. Garcia stated due to NECSS restructuring, an expansion of the website is necessitated. The initial website was primarily intended for use by Career Counselors and Career Advisors. The updated website will expand the audience to include teachers, students, parents, and business partners. There will be a testing panel in September to review website and receive feedback on how to better utilize this site. In order to keep the website current, an individual from each district is needed to supply content such as district and high school awards, accomplishments, and regional collaborative projects.
 - Questions raised included:
 - ✓ Who will be responsible for the maintenance and operation of the website?
 - ✓ Is it viable to establish a communications team with members from each district?
 - ✓ Will parents and students utilize this website or will they use their school's website?
 - ✓ What are uses, purposes, and goals of website, and how will website benefit students?
 - ✓ Will stackable credentials extend to secondary schools?

- Discussion addressing above questions included:
 - ✓ L. Lopez suggested counselors might meet with freshmen students and parents to demonstrate the advantages of using this website to prepare for a career pathway.
 - ✓ T. Busch stated the Student Support committee might work with school counselors to bring awareness of this website to students and parents.
 - ✓ Website should highlight achievements of the Partnership along with CTE programs.
 - ✓ G. Banakis stated the new website will link from the secondary Programs of Study pages to Harper's Stackable Career pages as well as to the Harper certificate pages.
- C. Garcia informed the Board that much of the CTE content on the website is in response to ISBE grant requirements for continued funding. ISBE requires data on the number of students taking CTE sequence of courses and students earning certificates and degrees.
- K. Ender stated the operational portion of website could be facilitated through Council and Council can determine how to better connect with the districts.
- D. Schuler stated the Council may want to create a strategy and explore options before website is fully developed.
- S. Quirk-Bailey summarized: The Board is asking what strategy is needed to answer the questions of who is website trying to reach and why and then present this strategy to Board. Coordinating Council should put together a communications team to develop this strategy.

b. Update on English Alignment Project-T. Busch

- T. Busch stated the Core Committee brought to the Board the concept of an English alignment project to reduce the number of high school seniors who would be enrolling in developmental or non-credit bearing English courses. Bridging the Gap grant was received in April to help fund this undertaking, a meeting was held to choose grant team members, and Brian Knetl was elected chairperson. In May, the members attended an ICCB regional alignment workshop, and Harper was highly acknowledged for their work on the Math 080 alignment project.
- July's team meeting focused on data collection, sharing information on curriculum, course outline, syllabus, and setting up connection with the Data Committee. Matt McLaughlin offered to spearhead this goal.
- Eighty-four percent (84%) of students are being placed in English 101, which means there is a 15% skill deficit. August's meeting focused on how to close this gap. In order to ensure success in English 101, focus should be on English 100. Each high school district team will partner with Harper English faculty to share exploratory writing, which is the focus of English 101.
- S. Quirk-Bailey summarized on English Alignment Project as compared to MATH 080 Project: (1) standardize problems and rubrics; (2) perform an item analysis; (3) focus on the number of at-risk students going down.

c. NACEP Certification-M. Moten

- M. Moten displayed a PowerPoint presentation on the possibility of Harper College becoming an accredited National Alliance of Concurrent Enrollment Partnerships (NACEP) for dual credit.
- This accreditation works to ensure college dual credit courses offered in high schools are as rigorous as courses offered on campus, helps programs adhere to highest standards, and shares the latest knowledge about best practices, research, and advocacy. Discussion followed.
 - ✓ K. Ender inquired as to how accreditation by this organization would be beneficial to both Harper and NECSS. He supports the Board in acquiring additional resources for a more accepted process for dual credit, but questions if this is the best approach.
 - ✓ S. Quirk-Bailey stated AP classes are more accepted by colleges than dual credit courses, and the benefit of this accreditation may provide a more clear-cut process for dual credit recognition.
 - ✓ L. Lopez stated this certification may provide an external process to move parties to a common understanding and clearly defined grant process for the counseling program.
 - ✓ T. Leonard voiced concern about the time spent on this study vs. the benefits for dual credit certification.
 - ✓ D. Schuler stated he is supportive in removing barriers for dual credit/early college, but inquired if this is the process to pursue. Perhaps Coordinating Council could have discussion on validity of time and effort vs. benefits.
 - ✓ S. Quirk-Bailey stated NACEP certification is in the FY14 Plan of Work; therefore, the practicality of becoming certified by NACEP will be investigated by the Council. The Council will then bring back recommendations to the Board: (1) cost benefit analysis, and (2) problem this solves in terms of advancing NECSS agenda for dual credit.

d. Bridge Programs-District Presentation for November Meeting-S. Quirk-Bailey

- S. Quirk-Bailey stated the Council will select an individual from each district to briefly speak (10 minutes) at the November meeting about their bridge programs. Presentations will cover same issues, explain what is working best in their district, and how to go forward.

e. Planning for Early College Degree-C. Garcia

- C. Garcia stated a team has registered to attend the National Early College Conference in North Carolina in October. NECSS will have two participants, D211 will have two participants, D214 will have three participants, and D220 will have two participants.
- Teams will attend additional conferences and explore different models on acquiring early college degrees while in high school. Findings will then be reported to Board.

f. NECSS Guiding Document-Discussion postponed.

- g. The Board agreed with the proposal to have the NECSS Celebration on September 25 at Harper from 4:00-5:30 p.m.
- h. Environmental Study for Districts-S. Quirk-Bailey
- S. Quirk-Bailey distributed a 2013 Harper College Environmental Scan Proposal and a 2010 Harper College District Median Household Income prepared by Northern Illinois University. She stated if districts would like to purchase a district customized report, it would cost \$2,000 per district. If districts would like the report to be created as a dashboard, it would cost an additional \$2,000 per district.
 - S. Quirk-Bailey stated in the FY14 Plan of Work, the Council will make recommendations to Board on key metrics to track the success of this organization in terms of student success, employment information, and prepare an executive summary for website.
 - D. Schuler asked S. Quirk-Bailey to e-mail to the Board the 2000 Median Household Income report to better compare it to the 2010 report.
- i. J. Marwick stated the College Board has asked her to be a presenter at a regional forum in February. She will discuss the Math and English projects and NECSS as a whole. She asked for volunteers to attend with her, and she will e-mail specifics to everyone.
- j. D. Schuler stated he would like to change the location of the June 4, 2014 Board meeting from FVEC to Wheeling High School. This change should be placed on the November meeting agenda for Board approval.

7. Action Items-S. Quirk-Bailey

- Motion by D. Schuler, seconded by T. Leonard, to approve the following Action Item:
 - a. Approval of FY14 Plan of Work, which includes approval of FY14 Budget.
- There was a roll call vote, and the motion was unanimously approved.

8. Meeting Adjournment

- Motion by K. Ender, seconded by T. Busch to adjourn the meeting. The meeting was adjourned at 12:55: p.m.

9. Next Meeting-11:30 a.m.

Wednesday, November 20, 2013
Township High School District 211, Board Room
1750 S. Roselle Road
Palatine, IL 60067