

**NORTHWEST EDUCATIONAL COUNCIL FOR STUDENT SUCCESS  
MINUTES**

Wednesday, March 11, 2015, 11:30 a.m.  
Barrington High School, Room C271  
616 W. Main Street  
Barrington, IL 60010

**PRESENT:**    District 211:    Dr. Daniel Cates, Dr. Lisa Small  
                  District 214:    Dr. David Schuler  
                  District 220:    Dr. Brian Harris, Cynthia Jaskowiak  
                  District 512:    Dr. Kenneth Ender, Sheila Quirk-Bailey  
                                  Dr. Judy Marwick, Maria Moten  
                  NECSS:        Cynthia Garcia, Gayle Banakis

**1. Call to Order/Roll Call/Establishment of Quorum**

- Chairperson S. Quirk-Bailey called the NECSS Board meeting to order at 11:40 a.m.
- Upon roll call, representatives from D211, D214, D220, and D512 were present.

**2. Public Comments**

- No public attendance or comments.

**3. Consent Agenda**

- Motion by B. Harris, seconded by D. Cates, to approve the following Consent Agenda items:
  - a. Approval of Agenda for March 11, 2015 NECSS Board Meeting
  - b. Approval of Minutes of November 19, 2014 NECSS Board Meeting
  - c. Approval of Financial Transactions for November 2014-February 2015
- Upon roll call, the motion carried.

**4. Information Items**

- a. Executive Director Update-C. Garcia
  - Please refer to the Director's Report included in NECSS Board packet for detailed updates on the following topics:
    - ✓ Leadership of Greater Chicago
    - ✓ 60 by 25 Networking Designation
    - ✓ NECSS Partnership with North Carolina
      - Upon review of the drafting agreements with the U.S. Department of Education after the grant was awarded in November 2014, North Carolina New Schools (NCNS) learned that only those districts on the federal Rural-Low Income Schools list are eligible to participate in this work. Since D211, D214, and D220 are not identified on this list, NCNS is unable to partner with NECSS at this time.

- C. Garcia stated NECSS will keep communication open with NCNS in the hope that future endeavors may bring our organizations together.
- ✓ Update on CTE Grant
- ✓ NECSS Partnership with the Illinois Learning Exchange
- ✓ Pair and Share Pathways to Results Workshop
- ✓ Communication Improvement Strategies
  - In an effort to facilitate information flow between committees and Council, NECSS developed a four-tiered response to refine communication:
    1. Establish a common format for meeting notes;
    2. Provide brief committee updates on all agendas;
    3. Committee Chairs will attend quarterly Council meetings to provide and receive updates;
    4. Conduct semi-annual (fall and spring) meetings of the whole.
- ✓ NECSS Kick-Off Part II
- ✓ Mechatronics
- ✓ Fashion Dual Credit with D207 Schools
  - Oakton Community College does not offer a dual credit course in Fashion. NECSS and Dean Ottinger of Harper met with teachers from D207 and NECSS counterpart, NSERVE, to facilitate a summer workshop in Fashion.
  - This four-day workshop will qualify high school teachers to teach a dual credit class leading to certificates and/or degrees at Harper College, as part of a Fashion Programs of Study.
  - Harper is using the curriculum previously established for the NECSS Fashion Design and Merchandizing teachers' graduate class offered at Harper through Quincy in 2013.
  - If space permits, NECSS teachers will be allowed to attend the workshop.
  - **Action:** G. Banakis will forward the names of D211 teachers who attended the 2013 NECSS Fashion class to L. Small.
- ✓ Entrepreneurship Incubator
- ✓ NECSS Roosevelt Biology Master's Degree Cohort
- ✓ Geometry in Construction Workshop
  - All area high school Math and CTE teachers are invited to be trained in Contextualized Math curriculum.
  - This workshop is offered through NECSS on June 22-25, 2015 at Rolling Meadows High School.
- ✓ Math 080 Project/ENG 100 Project
- ✓ Update on Power of 15
- ✓ Career Advisor Roles Evolve to Meet District Needs
- ✓ Early Childhood Gateway Level One Certification
  - At the request of Bright Horizons, NECSS facilitated a meeting for high school and Harper Early Childhood faculty and administrators for information on the Level One Gateway Certification through the Illinois Network of Child Care Resource and Referral Agencies (INCCRRA).

- A recent change in how childcare centers are evaluated by the state resulted in industry demand for the Gateway Level One Certificate.
  - Level One Certification can only be earned in high schools and/or through authorized practitioner trainers. Harper offers Level Two, Level Three, and Level Four Certification.
  - Bright Horizons is very interested in working with Krista Paul, D214 Internship Coordinator, on creating internship programs.
  - S. Quirk-Bailey inquired as to whether individuals who possess the Gateway Level One Certificate are paid more than employees without a certificate.
  - **Action:** G. Banakis will inquire about pay differentials at the March 18, 2015 meeting.
- ✓ Triton Auto Dual Credit

b. NECSS 2<sup>nd</sup> Semester Kick-Off-S. Quirk Bailey/C. Garcia

- S. Quirk-Bailey stated the 2<sup>nd</sup> semester NECSS Kick-Off meeting was held on February 9, 2015. One of the best NECSS meetings, which included highlights and discussions of NECSS organizational and project goals.
- C. Garcia provided a brief history of NECSS to orient new committee members. A wall-sized Fishbone diagram depicting the inter-relationship of committee work with NECSS initiatives became a focal point for committee reports.
- Council members reported on the four NECSS initiatives: The Harper Promise Program, The Power of 15 Program, North Carolina New School (NCNS) Grant, and MDRC Grant.
- Committee Chairs reported on their committee goals and year-to-date progress.
- Each committee outlined their proposal for support of the four NECSS initiatives summarized on the distributed Collaborative Committee Work spreadsheet.
- Committee members shared positive comments and concurred to meet semi-annually, spring and fall.

K. Ender expressed support of the new initiatives, but cautioned not to lose sight of the MTH 080 and ENG 100 projects. He inquired if we are moving in the right direction in the preparation of college readiness for high school students.

- J. Marwick summarized what is currently taking place in Math.
  - Math data is being compiled for an item analysis of tests to observe how students are scoring;
  - Assessing how to prepare students to score better on tests;
  - Generating data reports to share. Data indicates high schools have a high percentage of students taking Math in senior year (95-98%).
  - Harper is evaluating structure of adjunct faculty;
  - Beginning fall 2015, Harper will accept an ACT Math score of 22. Data will be collected to analyze any difference in student achievement between the original cut score of 23 and new cut score of 22.

- B. Harris inquired regarding use of PARCC assessment as placement tool in Math.
    - J. Marwick stated PARCC will be used as one of several placement tools in Math. If a student receives a 4 or 5 score in PARCC, Harper will not retest for placement. Math faculty is looking at using additional placement tools such as ALEKS, ACT scores, and GPA.
  - D. Schuler inquired regarding Coding language in Math classes.
    - J. Marwick stated Coding is currently not in the Math curriculum. The Illinois Mathematics Association of Community Colleges (IMACC) and Mathematical Association of America (MAA) set the curriculum and standards in Math.
  - **Action:** S. Quirk-Bailey stated
    - Data Committee will prepare a report on MTH 080 and ENG 100 for upcoming NECSS Board meeting. Report will track data on enrollment, completion, and placement on COMPASS testing in junior year vs. senior year. Subsequent discussion may provide additional information on the new work plan in order to maintain energy in these areas.
- c. D214/Harper Dual Credit Power of 15 Summit-M. Moten
- On February 6, 2015, a “Power of 15 Summit” was held with K. Ender, D. Schuler, D214 faculty and Harper faculty to discuss the Power of 15 implementation plans and to review teacher credentials.
  - M. Moten displayed a PowerPoint presentation on the Power of 15 courses: SPE101, ENG 101, MTH 101/103, PHS 101, ART 105.
  - Next steps:
    - March 19, 2015-Proposed meeting of ENG and ART faculty;
    - Coordinating meeting to bring PHS and MTH faculty together;
    - March 13, 2015-Proposed meeting of Barrington Summer School Director and Principal to coordinate logistics for summer SPE 101 offering;
    - Offering SPE 101 during summer. Exploring condensed schedule for SPE 101 to coincide with D214’s six-week summer schedule.
  - D. Schuler stated D214 is implementing a Math action research project at Hersey HS with six sections, hand-scheduled by ACT bands, to measure success and identify which students would be best served.
  - D. Schuler commended M. Moten/J. Marwick on a job well done in putting together the Power of 15 Summit.

## 5. **Strategic-Discussion and Sharing**

- a. NECSS Data Sharing Summary 2014-2015-S. Quirk-Bailey
- The NECSS Data Sharing Summary 2014-15 was distributed along with the original Data Sharing Agreement signed by Superintendents in November 2010. S. Quirk-Bailey stated original agreement is generic and does not show all projects. It provided a legal basis to share data on any projects we jointly work on as a partnership.

- D. Schuler stated: Let the minutes reflect that D214 paid for legal counsel to review the original Agreement.
- S. Quirk-Bailey stated the new Data Sharing Summary contains a Summary Data Matrix chart which provides information on what data is being exchanged project-by-project. New projects and data elements will be added as they develop and will be approved project-by-project first by Council and then by NECSS Board.
  - Data Committee will design a project's evaluation plan;
  - Evaluation plans will identify data elements to be shared;
  - Each program will have a timeframe;
  - New Agreement will document what we are doing and will become a sub-document of our legal agreement, which provides coverage to move information back and forth.
- **Action:** D. Schuler suggested a reference to the Identity Protection Act (IPA) be added to new Data Sharing Summary. The Act prohibits certain uses of Social Security Numbers (SSNs) at public institutions and agencies, creates collection and protection requirements, and also requires state agencies to enact an identity protection policy for public view and for employees working with SSN's. All employees who have access to SSNs must be trained to protect the confidentiality of SSNs. D214 has provided this training.

b. Leadership of Greater Chicago (LGC)-C. Garcia

- LGC is a 30 year old, non-profit organization that cultivates Chicago's businesses public and civic leaders through a deeper understanding of the issues facing our community and each other, helping them to build a better Chicago. NECSS has been approached by the LGC organization to host a suburban event, perhaps at Harper in June.
- Event may provide networking opportunities with local leaders, provide NECSS with new business partnerships, and provide different solution possibilities to existing issues between education and business and industry.
- Topic: Interplay between Education and Business.
- Attendance is estimated to be 50-100 LGC Fellows, and speakers could include NECSS, districts, and our business partners.
- NECSS Board agreed to host event as it may be a good way to establish connections and support our work, with the caveat of no long-term commitment by NECSS.
- **Action:** D. Cates inquired if LGC is an insider's club; C. Garcia will check on this.

c. 60 by 25 Networking Designation-C. Garcia

- The goal of the 60 by 25 Network is to increase the proportion of adults in Illinois with degrees and credentials to 60% by the year 2025.
- The 60 by 25 Network and Illinois Pathways is seeking proposals from qualified community-based applicants for designation as a 60 by 25 Network Leadership Community.
- NECSS would like to move forward with applying for designation as a 60 by 25 Network Leadership Community.

- Although there is no money tied to receipt of the designation, entities achieving the designation may be positioned to receive future grants.
  - B. Harris and D. Schuler cautioned the document be read thoroughly before submittal for assurance of no future commitments by NECSS.
- d. NECSS and Roosevelt University Degree Partnership Agreement-M. Moten
- M. Moten distributed the “NECSS/Roosevelt University Degree Partnership Agreement.” Roosevelt requests the NECSS Board sign this Agreement today and hold an official signing ceremony at June 3, 2015 meeting.
  - D. Schuler inquired if this Agreement was reviewed by an attorney. S. Quirk-Bailey stated this is a standard contract, and all components have been reviewed.
  - M. Moten also distributed the “Graduate Biology Cohort for High School Teachers” flyer, which summarizes the program. NECSS secondary teachers will have the opportunity to earn the required 18 graduate level Biology courses needed to meet the minimum credential requirements to be adjunct instructors for Harper and offer dual credit courses. The program Roosevelt created for NECSS will allow the secondary teachers to continue past the 18 credit hours of Biology and complete a Master’s degree in Biology.
  - Master’s degree language on teacher flyer will need a clarification revision: “Upon successful completion of 18 semester hours of graduate coursework, the program participants with a Master’s in any field will be eligible to teach select high school classes for college credit through Harper College.”
  - **Action:** M. Moten will revise language on flyer and resend via e-mail.

**6. Action Items-S. Quirk Bailey**

- a. Approval of NECSS Data Sharing Summary 2014-2015
- Motion by D. Cates, seconded by B. Harris, to approve the NECSS Data Sharing Summary 2014-2015.
  - The motion carried.
- b. Approval of NECSS Hosting Leadership of Greater Chicago Event
- Motion by D. Schuler, seconded by J. Marwick, to approve NECSS hosting the Leadership of Greater Chicago Event.
  - The motion carried.
- c. Approval of NECSS Application for 60 by 25 Designation
- Motion by B. Harris, seconded by D. Schuler, to approve the NECSS Application for 60 by 25 Designation.
  - There motion carried.
- d. Approval of NECSS and Roosevelt University Degree Partnership Agreement
- Motion by D. Schuler, seconded by B. Harris, to approve the NECSS and Roosevelt University Degree Partnership Agreement.
  - The motion carried.

**7. Closed Session**

It was moved by D. Schuler, seconded by D. Cates that the NECSS Board convene to Closed Session for the purpose of discussing:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the region 51LCS 120/2(c) (1), as amended by P.A. 93-0057.
- The motion carried.

The Board convened in Closed Session at 12:45 p.m.

**8. Reconvene in Open Session**

It was moved by D. Schuler and seconded by B. Harris that the NECSS Board reconvene to Open Session.

- The motion carried.

The NECSS Board reconvened to Open Session at 12:55 p.m.

- It was moved by D. Schuler, seconded by B. Harris, to give Angie Pellegrini a 3% salary increase effective immediately.
- The motion carried.
- As stipulated in their contract, C. Garcia and G. Banakis will receive a 3% increase for FY16.
- C. Garcia and G. Banakis are to provide the Board with a self-evaluation document showing achieved academic goals by May 2015.

**9. Adjournment**

- It was moved by D. Schuler, seconded by B. Harris, to adjourn.
- The motion carried.
- The meeting adjourned at 1:10 p.m.

**10. Next Meeting-11:30 a.m.**

Wednesday, June 3, 2015  
Township High School D214  
2121 S. Goebbert Road  
Arlington Heights, IL 60005