

**NORTHWEST EDUCATIONAL COUNCIL FOR STUDENT SUCCESS (NECSS)
BOARD MEETING MINUTES**

Thursday, March 22, 2018, 11:30 a.m.
Board Meeting via Zoom Video Conference
2121 S. Goebbert Road, Room A307
Arlington Heights, IL 60005

Dr. Kenya F. Ayers, NECSS Board Chair

PRESENT: District 211: Dr. Daniel Cates
 District 214: Dr. Marcella Zipp
 District 220: Dr. Brian Harris, John Bruesch
 District 512: Dr. Judy Marwick, Michelé Smith
 NECSS: Dr. Kenya Ayers

1. Call to Order/Roll Call/Establishment of Quorum

- NECSS Board Chair, K. Ayers, called the NECSS Board meeting to order at 11:33 a.m.
- Upon roll call, representatives from D211, D214, D220, and D512 were present

2. Public Comments

- No public attendance or comments

3. Consent Agenda

- Motion by B. Harris, second by D. Cates, to approve the following Consent Agenda items
 - a. Approval of Agenda for March 22, 2018 NECSS Board Meeting
 - b. Approval of Minutes of November 29, 2017 NECSS Board Meeting
 - c. Approval of Financial Transactions from November 1, 2017 to February 28, 2018
- Motion passed

4. Informational Items

- a. NECSS Vice President Report-K. Ayers



VP Letter March
2018.docx

- Please refer to K. Ayers' report for detailed updates on
 - Special Populations
 - NECSS Dashboard, Data Workshop, and Data Sharing Request
 - Charter Statement Reviews
 - EFE Director Search
 - GLCCP/Joyce Foundation Grant
 - New NECSS Team Recommendations – Marketing/Communications
 - Policy and Procedures Manual Updated – Purchase Card Request
 - NECSS High School Visits
 - Financials
 - Joint Board Meeting
 - Coordinating Council Retreat

- AT&T Grant
- D214 Senior Year on Harper's Campus
- Curriculum Checklist
- 60 by 25 College and Career Pathways High School Endorsements Grant
- Apple Everyone Can Code Workshop
- Enhanced Communications utilizing the NECSS VP Reports
- Dual Credit
- Transitional Math
- NACEP
- Early College Credit Guide

Discussion on Topics included in K. Ayers Report

- NECSS High School Visits
 - K. Ayers completed visits with all 12 high school principals. K. Ayers will share the themes and potential synergies that arose from these visits with Council and NECSS Board.
 - Transitional Math
 - The Center for P-20 Engagement asked our region to consider how we might align with the Postsecondary and Workforce Readiness (PWR) Act Transitional Math Competencies and Policies. The Power of 15 Committee has taken up this task.
 - Kathleen Almy, Illinois Director for Transitional Math, Northern Illinois University, will provide additional information at a Power of 15 Committee meeting.
 - NECSS has been awarded a \$5,000 grant by the 60x25 Network to continue alignment conversations in Transitional Math between secondary and postsecondary institutions.
- b. College and Career Pathway Endorsements Grant-K. Ayers / M. Zipp
- NECSS has been awarded a regional grant in the amount of \$6,500 through the 60x25 Network. Pilot will investigate high school graduates earning college and career pathway endorsements on their high school transcripts in six sectors. D211, D214, and D220 will each target two sectors.
 - K. Ayers stated this pilot may facilitate high school alignment with Harper's 10 Areas of Interest.
 - M. Zipp stated this grant is related to the regional work that we are completing via the Joyce Foundation Grant.
- c. Financial Update-K. Ayers
- To date, NECSS has received \$812,450 in FY18 CTEI funds.
 - The Illinois State Board of Education (ISBE) has notified NECSS that we are receiving additional FY18 CTEI funds in the amount of \$44,420. There is also the differential from Gayle Banakis' salary. These extra funds will be distributed to the three districts.
 - M. Zipp stated she will be calculating the allocations and emailing the information to each district. Amendments will be completed in both CTEI and Perkins grants.
- d. EFE Search Update-K. Ayers
- A new EFE Director has been hired - Nancy Awdziejczyk will be joining NECSS on June 18, 2018. Nancy comes from the Technology Center of DuPage where she currently serves as an Assistant Principal and brings a great deal of experience that will serve NECSS well.
 - K. Ayers thanked Marcella Zipp for accepting the role as interim EFE Director and Angie Pellegrini for taking on additional responsibilities.

e. Harper Promise Program Update-M. Smith



Harper Promise
Updated Totals 2-5-20

- Updated document shows student enrollment status for Class of 2019 (juniors), Class of 2020 (sophomores), and Class of 2021 (freshman). Current estimated high school enrollment in the Harper Promise Program – 10,400 students.
- Conversations taking place with Harper Promise high school representatives to ensure that high school seniors will be college ready.
- There may be several early Harper Promise high school graduates beginning classes at Harper as early as January 2019.
- D. Cates inquired about the process of Harper Promise students enrolling early at Harper.
- J. Marwick stated that an early Harper Promise high school graduate can apply at Harper beginning January 2019, but no later than August 2019.

f. Upcoming Event Dates-Board Meetings

- June 7, 2018, Township High School D214

5. Strategic-Discussion and Sharing

a. Marketing/Communications Committee Charter-K. Ayers

- The origination of this committee came via the Joyce Foundation Grant. This team will support the work of the NECSS office as well as our existing teams. Its early work will be to develop a regional communications plan and to create regional dual credit templates in Healthcare that can be replicated across multiple industry sectors.
- Committee Goals and Objectives:
 - Provide a common framework, structure and branding style guide for NECSS communications
 - Develop electronic and print collateral for NECSS projects
 - Create communications plan for NECSS
 - Ascertain potential development needs for NECSS
- Coordinating Council recommended the following committee members:
 - D211 – Tom Petersen
 - D214 – ~~Mark Ciske~~ (contact Pat Mogge for designee)
 - D220 – Samantha Ptashkin
 - Harper – ~~Mike Barzaccini~~ (contact Laura Brown for designee)
 - NECSS – Nancy Awdziejczyk / Kenya Ayers
- Following Board approval, Council members will inform individuals delegated to this committee.

b. Revised NECSS Policy and Procedures Manual-K. Ayers

- In order to qualify for a D214 Purchase Card (P-Card), NECSS was required to update its Policy and Procedures Manual to include a P-Card policy. Pages 31-32, Article 7.06, Use of Credit and Procurement Cards, were added to document.
- Additional changes were made to the NECSS Policy and Procedures Manual to better align with the Intergovernmental Agreement, which was amended and approved by the NECSS Board on August 17, 2016.

6. Action Items-K. Ayers

- a. Approval of Marketing/Communication Committee/Charter
 - Motion by B. Harris, second by D. Cates, to approve the Marketing/Communications Committee Charter
 - After roll call, motion passed
- b. Approval of Revised NECSS Policy and Procedures Manual
 - Motion by D. Cates, second by B. Harris, to approve the revised NECSS Policy and Procedures Manual
 - After roll call, motion passed

NOTE: A Closed Session was not held at this meeting. Item for discussion at Closed Session: Angie Pellegrini's yearly evaluation. NECSS Board requested A. Pellegrini's evaluation via email.

Adjournment

- Motion by J. Marwick, second by B. Harris, to adjourn the NECSS Board Meeting
 - Motion passed
 - Meeting adjourned at 12:03 pm

7. Next Meeting-11:30 a.m.

Wednesday, June 6, 2018
Township High School D214
Board Room
2121 S. Goebbert Road
Arlington Heights, IL 60005