

**NORTHWEST EDUCATIONAL COUNCIL FOR STUDENT SUCCESS
MINUTES**

Wednesday, June 3, 2015, 11:30 a.m.
Township High School D214, Board Room
2121 S. Goebbert Road
Arlington Heights, IL 60005

PRESENT: District 211: Dr. Daniel Cates, Dr. Lisa Small
 District 214: Dr. David Schuler, Dr. Laz Lopez
 District 220: Dr. Brian Harris, Dr. Linda Klobucher
 District 512: Dr. Kenneth Ender, Dr. Sheila Quirk-Bailey
 Dr. Judy Marwick, Maria Moten
 NECSS: Cynthia Garcia, Gayle Banakis

✚ Prior to meeting opening, Dr. Brian Harris introduced Dr. Linda Klobucher, Assistant Superintendent for Teaching and Learning at Barrington 220. L. Klobucher replaces Cynthia Jaskowiak, who recently retired.

1. Call to Order/Roll Call/Establishment of Quorum

- Chairperson S. Quirk-Bailey called the NECSS Board meeting to order at 11:55 a.m.
- Upon roll call, representatives from D211, D214, D220, and D512 were present.

2. Public Comments

- No public attendance or comments.

3. Consent Agenda

- Motion by B. Harris, seconded by K. Ender, to approve the following Consent Agenda items:
 - a. Approval of Agenda for June 3, 2015 NECSS Board Meeting
 - b. Approval of Minutes of March 11, 2015 NECSS Board Meeting
 - c. Approval of Financial Transactions for March 2015-May 2015
 - d. Approval for Establishing Public Hearing for 2015-2016 NECSS Joint Agreement Budget
- Upon roll call, the motion carried.

4. Information Items

- a. Executive Director Update-C. Garcia
 - At the March 11, 2015 meeting, D. Cates inquired if Leadership of Greater Chicago (LGC) is an insider's club.
 - C. Garcia stated LGC is not an insider's club. Any business can sponsor an employee they feel is an up-and-coming community leader.
 - Please refer to the Director's Report included in NECSS Board packet for detailed updates on the following topics:

- ✓ ISBE's EFE Technical Assistance Visit (TAV)
 - C. Garcia thanked G. Banakis for collecting and organizing the ISBE requested documentation for the Technical Assistance Visit. Steve Parrott, ISBE Principal Consultant, stated, "This TAV was the easiest and most enjoyable due to your preparation and documentation of your CTE (Perkins/CTEI) plan."
 - Two issues related to teacher certification were noted at visit:
 1. Dual Credit Quality Act. Does a high school teacher, who is considered adjunct, not need secondary CTE certification? Does certification affect funding?
 - J. Marwick: The Dual Credit Quality Act does not require dual credit teachers to have secondary certification; however, the Act requires CTE teachers to have 2,000 hours of work experience as the qualification.
 2. National Board Certification. The EFE is required to obtain annual information on the area of teacher certification and identify teachers who may be teaching outside of their licensed areas.
 - B. Harris: D220 HR Department may have this information.
 - **Action:** C. Garcia will follow up with Council on best method of obtaining this information from all districts.
- ✓ One Million Degrees
- ✓ CTE Grants
 - For FY15, NECSS received an additional \$20,773 earmarked for Programs of Study.
 - FY16 CTEI allocations increased due to more students completing approved CTE courses with a passing grade.
 - FY16 Perkins allocations decreased due to a slight decline in student enrollment in each district.
- ✓ CTE Performance Data
 - Please refer to charts in Director's Report.
- ✓ Leadership of Greater Chicago
- ✓ 60 by 25 Networking Designation
 - NECSS is in the top five finalist group for this designation.
 - C. Garcia was invited by the 60 by 25 Organization to provide input to the Aurora Chamber of Commerce, which is the backbone organization for Aurora's Career Pathway System.
- ✓ NECSS Partnership with North Carolina New Schools (NCNS)
 - Possibility of partnership with NCNS on an Urban i3 Grant.
- ✓ Regional P-20 Council
 - Kelly Hansen, Barrington 220, has accepted filling the opening, vacated by Steve Kellner, in the Articulation Work Group. Other NECSS members on the Regional P-20 Council include Danielle Hauser-D211, Dustin Seemann-D214, and Mark Mrozinski-Harper College.

- ✓ ICATT-American German Chamber of Commerce
- ✓ NECSS/Roosevelt Biology Master's Degree Cohort
- ✓ ALEKS Replacing COMPASS
- ✓ Geometry in Construction Workshop
- ✓ Information Technology (IT) Learning Exchange: Raspberry Pi Workshop
- ✓ MTH 080
- ✓ Power of 15 Math
- ✓ ENG 100
- ✓ Update on Power of 15
- ✓ Bridge Programs
- ✓ Early Childhood Gateway Level One Certification

5. **Strategic-Discussion and Sharing**

a. FY16 Proposed NECSS Budget-C. Garcia

- The FY16 Proposed NECSS Budget was e-mailed to Board for review. This proposed budget has not yet been approved by ISBE.
- The significant difference between the FY15 and FY16 budgets is the reduction in NECSS Local Funds, in both Revenue and Expenses, due to the dissolution of the regional cosmetology program.
- NECSS CTEI expenses increased due to D214's hiring two additional Career Advisors.

Discussion Followed

- D. Schuler: Is there any concern at state/federal level that we may not receive these allocations? Is any portion of the Perkins grant becoming competitive?
- S. Quirk-Bailey: Grants have the potential to become competitive; however, the time for any change to impact FY16 has passed.
- K. Ender: We need to closely watch Illinois' cost of pension sharing, property tax freeze proposal, and operational dollars in order to better plan our future funding.
- D. Schuler: Concerned about obligations for contracts without funding. Suggested Career Advisors' contracts have a notation stating the position is pending state/federal dollars, and if grant is not approved, the contract will be withdrawn.
- G. Banakis: This language is currently on Career Advisors' contracts. The Career Advisors do not receive a contract until after the state votes to fund the ISBE budget. Usually this is mid-July. Six years ago, anticipating an end to Perkins funding and at advice of the auditor, the Board voted to keep enough dollars in the consortium's local account to meet NECSS obligations for one year. These dollars were to cover salary as well as to help defray any possible unemployment claims.

b. FY15 NECSS Organizational Goals Results-C. Garcia

- Please refer to attachment for detailed results.
- New NECSS partnerships were developed:
 - Chicago Botanical Gardens
 - Leadership of Greater Chicago
 - 60 by 25 Designation
 - Roosevelt University

- Regional P-20 Council
 - German American Chamber of Commerce
 - GCAMP
- S. Quirk-Bailey: Thanked C. Garcia for her leadership and NECSS staff for this year's accomplishments. Also thanked the Board for the support of the major strategy initiatives. The Power of 15 and the Harper Promise Program will reshape the future of many students as we move forward on how students transition into college.
- c. FY16 Proposed NECSS Organizational Goals-C. Garcia
- Five FY16 goals were presented to NECSS Board. The Board **changes** are noted in **red**.
 1. Expand and/or develop programs that inspire postsecondary education and career readiness as life goals.
 2. Create a clearly defined monitoring system to track achievement data of all students with a per-initiative requirement focus.
 3. ~~Create or expand~~ **Develop/Align** Regional Advisory Councils to support the development of Harper and/or high school career programs.
 4. ~~Maintain NECSS website to best represent the quality of the Partnership.~~ **Not a goal; strategy.**
 5. Seek external funding to support **priority** NECSS initiatives.

Discussion Followed

- K. Ender: Supports Goal #3 if the intent of Regional Advisory Councils for secondary and postsecondary is to work on the same pathway.
- G. Carcia: There are several areas where high schools have a program, and there is no corresponding program at Harper.
- D. Schuler: Harper does not offer Autos or Cosmetology programs so there is no Harper Advisory in these two pathways.
- K. Ender: If Harper had faculty qualified to teach college credit courses in Autos, could we send them to the high schools to teach the class? Can NECSS develop a postsecondary curriculum connection to Harper offering Autos?
- **Action:** K. Ender: Proposal for direction to Career Committee:
 - Vet steps to develop a postsecondary pathway in Autos
 - Credentials to finish a pathway (NATEF)
 - Set up logistics
- B. Harris: Would like a list of Advisory Councils at high schools, at Harper, and where there are shared Advisory Councils.
- **Action:** C. Garcia will e-mail list to Board members.
- D. Cates: What is the single most effective Advisory Council?
- S. Quirk-Bailey: The closest thing we have is a Harper Advisory Council that has representation from high school districts.
- L. Lopez: Regional Advisory Councils would be very beneficial. This would be a great NECSS focus and a great value added.
- J. Marwick: As a starting point, we could possibly focus on two or three of our programs that are best aligned.

- D. Cates: Suggests finding examples of best practices for Regional Advisory Councils.
- **Action:** C. Garcia stated areas where high schools need Advisory Councils and where Harper has no corresponding program will be reviewed. The Career Committee will research best practices of a regional model for Advisory Councils and present findings to Council for review and next steps.
- D. Schuler: Suggested NECSS work on ideas for return on investment for all activities whether the activities are grant opportunities or outside committee work. Focus on strategic, not operational.
- B. Harris: Barrington 220 is pursuing blended/on-line learning for all content areas. We need a learning management system and instructional opportunities to make this happen.
- K. Ender: Blended learning, dual credit, and Power of 15 should have a platform or learning management system we can all access. How do we leverage this technology through this consortium?
- D. Schuler: All high school students will have electronic devices.
- S. Quirk-Bailey: Power of 15 consists of five courses (ENG 101, SPE 101, MTH 101, PHS 101, and ART 105). Goal is to offer one blended, one at Harper campus, and remainder at high schools.
- **Action:** D. Schuler: Suggests Council selects only one class to collaboratively structure as blended learning, possibly PHS 101 (Physical Science Survey).
- **Action:** S. Quirk-Bailey: These recommendations will be brought to Council to continue discussion on what we want to do at our districts and evaluate. Is there added value by doing more collaborative work? Make sure that we are not missing opportunities that add value to higher level. Council findings will be brought to Board at next meeting.
- **Action:** D. Cates: Council should provide a strategy for expected goal outcomes at next NECSS Board meeting.

d. FY16 Proposed NECSS Board Meeting Dates and Locations-C. Garcia

- Wednesday, August 12, 2015 at Barrington High School
- Wednesday, November 18, 2015 at D211
- Wednesday, March 9, 2016 at Harper College
- Wednesday, June 8, 2016 at D214

e. Promise Scholar Distinction-D. Schuler

- D. Schuler: High school districts may have students who are not interested in taking advantage of the Promise Scholarship Program and going to Harper. This does not mean we do not value the criteria in the Promise Program. Although these students are not planning on attending Harper College, they may like to have this distinction on their high school transcript or college application. Perhaps language can be developed to establish this distinction if criteria has been met.
- **Action:** S. Quirk-Bailey: The Coordinating Council will develop two separate “Promise” languages, one for students who meet criteria for the seven semesters of high school and another for students who continue to Harper.
- K. Ender: A YouTube video on the Promise Program launch will be forwarded to all.

6. Action Items-S. Quirk Bailey

- a. Approval of FY16 Proposed NECSS Budget
 - Motion by D. Schuler, seconded by K. Ender, to approve the FY16 Proposed NECSS Budget
 - The motion carried.
- b. Approval of FY16 Proposed NECSS Organizational Goals, **As Amended**
 - Motion by D. Cates, seconded by B. Harris, to approve the FY16 Proposed NECSS Organizational Goals, **As Amended**
 - The motion carried.
- c. Approval of FY16 Proposed NECSS Board Meeting Dates and Locations
 - Motion by K. Ender, seconded by D. Schuler, to approve the FY16 NECSS Board Meeting Dates and Locations
 - There motion carried.

7. Closed Session

It was moved by D. Schuler, seconded by K. Ender, that the NECSS Board convene in Closed Session for the purpose of discussing:

- The NECSS Structure
 - The motion carried. The Board convened in Closed Session at 1:05 p.m.

Following are details of Closed Session provided by D. Schuler.

- Introductions
- Reviewed personnel on Council and Committees, along with a discussion of staff and their responsibilities.
- **Action:** Board members will get names for Council and Committee participation to C. Garcia by July 1, 2015.
- **Action:** Consensus to establish another meeting to further discuss the evaluation of NECSS staff.

8. Reconvene in Open Session

It was moved by D. Cates, seconded by B. Harris, that the NECSS Board reconvene in Open Session.

- The motion carried.

The NECSS Board reconvened in Open Session at 1:40 p.m.

9. Adjournment

- It was moved by K. Ender, seconded by B. Harris, to adjourn.
 - The motion carried.
- The meeting adjourned at 1:42 p.m.

10. Next Meeting-11:30 a.m.

Wednesday, August 12, 2015
Barrington High School
616 W. Main Street
Barrington, IL 60010