

# NORTHWEST EDUCATIONAL COUNCIL FOR STUDENT SUCCESS

## NECSS BOARD MEETING MINUTES

Wednesday, June 5, 2019, 11:30 a.m.  
Barrington CUSD 220, Conference Room B  
515 W. Main Street  
Barrington, IL 60010

### CLOSED SESSION – 10:30 am

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the region, 51LCS 120/2(c)(1), as amended by P.A. 93-0057.

- The meeting was called to order by D. Cates at 10:35 a.m.
  - Roll Call: D211-present; D214-present; D220-present; D512-present
- It was moved by K. Ender, second by B. Harris to move into Closed Session
  - Roll Call: D211-aye; D214-aye; D220-aye; D512-aye
- It was moved by B. Harris, second by K. Ender to suspend Closed Session at 10:55 a.m.
  - Motion carried on a voice vote

### BOARD MEETING

**Dr. Kenya F. Ayers, NECSS Board Chair**

**PRESENT:**    District 211:    Dr. Daniel Cates, Dr. Lisa Small  
                  District 214:    Dr. David Schuler, Dr. Lazaro Lopez  
                  District 220:    Dr. Brian Harris, John Bruesch  
                  District 512:    Dr. Kenneth Ender, Dr. Judy Marwick, Michelé Smith  
                  NECSS:            Dr. Kenya Ayers, Nancy Awdziejczyk

#### **1. Call to Order/Roll Call/Establishment of Quorum**

- NECSS Board Chair, K. Ayers, called the NECSS Board meeting to order at 11:30 a.m.
  - Roll Call: D211-present; D214-present; D220-present; D512-present

#### **2. Public Comments**

- No public attendance or comments

#### **3. Consent Agenda**

- Motion by D. Cates, second by B. Harris, to approve the following Consent Agenda items:
  - a. Approval of Agenda for June 5, 2019 NECSS Board Meeting
  - b. Approval of Minutes of March 20, 2019 NECSS Board Meeting
  - c. Approval of Financial Transactions from March 1, 2019 to May 31, 2019
- Motion carried on a voice vote

#### **4. Informational Items**

- a. FY19 Status Update-K. Ayers



FY19 Goals-Status  
Update 6-5-19.docx

- K. Ayers provided the NECSS Board with the status of the following FY19 NECSS goals:
  - 1) Develop Plan for Regional Workforce Model

- 2) Create Marketing Messaging Plan
- 3) Develop Healthcare Pathway
- 4) Engage Elementary/Middle Schools
- 5) Hold Suburbanization of Poverty Impact Day
- The FY20 Goals/Priorities will be provided to the Board at the August 2019 meeting.

b. NECSS Vice President Report-K. Ayers



VP Report June  
2019.docx

- Please refer to K. Ayers' report for detailed updates on
  - Special Populations
  - JFF Pathways to Prosperity Spring Institute
  - NECSS Data Conference
  - Meeting with United Way of Metro Chicago
  - Work Based Learning Strategy Work
  - Regional EFE Meeting at FVEC
  - TAV in FY20
  - Math Transition Approved
  - High School Endorsements: (1) Healthcare (2) Manufacturing
- K. Ayers thanked the NECSS Board for the opportunity to serve as NECSS VP and Board Chair for the past three years. As she transitions into her new role as President of Tarrant County College's Northeast Campus, she looks forward to hearing about the great work that continues to happen as a result of the NECSS partnership.

c. Harper Promise Program Update-M. Smith



5-16-2019 Promise  
Totals.docx

- 489 - The number of senior students remaining Promise eligible based on Harper College requirements and deadlines. Final data will be available on June 12, 2019.
- M. Smith reminded everyone of the importance of high school seniors graduating **college ready** in order to continue in the Promise Program at Harper College.

d. Financial Update-N. Awdziejczyk

- NECSS has received 84% of FY19 CTEI allocations and 95% of Perkins allocations.

e. Perkins V Presentation-N. Awdziejczyk



Perkins V  
Presentation.pptx

- N. Awdziejczyk reported on Perkins V - *Strengthening Career and Technical Education for the 21<sup>st</sup> Century Act*, outlining the following topics:
  - Similarities and Differences
  - Timeline
  - Major Themes
  - Definition of Special Populations
  - Needs Assessment

- Funding Distribution
- NECSS Breakdown
- The State of Illinois will be studying labor market data and utilizing competitive grants as possible resources for future funding.
- NECSS received an 8.74% decrease in FY20 Perkins allocations vs FY19 allocations.

**5. Strategic-Discussion and Sharing**

a. FY20 Proposed NECSS Budget-K. Ayers

- NECSS presented the Board with a balanced FY20 budget noting a variation from the FY19 budget:
  - All FY20 NECSS salary/benefits will be fully expended from CTEI and Perkins grants; no Local Funds will be utilized for NECSS salary/benefits.

b. Harper’s \$50 Dual Credit Fee-K. Ayers

- The State’s Dual Credit Committee that is developing the *Model Partnership Agreement* is working to develop the draft for approval by the Illinois Community College Board (ICCB) and Illinois State Board of Education (ISBE).
- **Priority Courses:** Required IAI Gen Ed Core Curriculum Courses and/or Career Pathway Courses
- **Non-Priority Courses:** Non-required IAI Gen Ed Core Curriculum Courses and/or Career Courses not in a Defined Pathway
- NOTE: The following highlights are from the **DRAFT** Model Partnership Agreement, which is anticipated to be completed by July 2019

Priority Type A	Non-Priority Type A	Priority Type B	Non-Priority Type B	Type C (Hybrid)	Priority Type D	Non-Priority Type D
<ul style="list-style-type: none"> <li>● Taught at HS by HS staff</li> <li>● A per-student enrollment fee equal to 8% of the in-district rate</li> </ul>	<ul style="list-style-type: none"> <li>● Taught at HS by HS staff</li> <li>● A per-student enrollment fee equal to 12% of the in-district rate</li> </ul>	<ul style="list-style-type: none"> <li>● Taught at HS by College staff</li> <li>● A per-student enrollment fee equal to 60% of the in-district rate</li> </ul>	<ul style="list-style-type: none"> <li>● Taught at HS by College staff</li> <li>● A per-student enrollment fee equal to 65% of the in-district rate</li> </ul>	<ul style="list-style-type: none"> <li>● Taught online by HS and College staff.</li> <li>● Cost structure established by Local Agreement</li> </ul>	<ul style="list-style-type: none"> <li>● Taught at College by College staff</li> <li>● A per-student enrollment fee equal to 70% of the in-district rate</li> </ul>	<ul style="list-style-type: none"> <li>● Taught at College by College staff</li> <li>● A per-student enrollment fee equal to 75% of the in-district rate</li> </ul>

- The above **draft** Model Partnership Agreement would only be used in instances where high schools and community colleges do not agree on a dual credit fee structure.
- Harper proposed the following pricing structure for dual credit courses:
  - 1) \$50 per student, per transfer course, for the first 1,100 students from each district
  - 2) \$10 per student thereafter

Discussion followed regarding the State’s proposed dual credit cost structure and Harper’s proposed pricing structure.

- Harper receives a credit hour reimbursement from the State for transcript credit; however, that amount does not cover the full cost of providing dual credit. The State is suggesting colleges charge between 8%-12% in addition to what is reimbursed.
- It would be ideal if there is uniformity of dual credit fees among the different institutions that provide dual credit services to our region.

- D220 voiced concern regarding Harper’s proposed fees since the district does not have 1,100 students enrolled in dual credit. Suggested perhaps utilizing a percentage rate or a flat fee of \$20-\$25 per student.
  - D. Schuler proposed scheduling a one-hour work session on August 28, 2019 prior to the beginning of the NECSS Board meeting for further discussion of dual credit fees.
- c. Revision of NECSS Policy & Procedures Manual, Article 7, 7.14-Food Related Expenses-K. Ayers
- NECSS has aligned with our Fiscal Agent, D214, in the use of a P-Card for credit card purchases; however, NECSS aligns with ISBE guidelines for food-related expenses when traveling. The following change is recommended to the NECSS Policy & Procedures Manual regarding food-related expenses when traveling:
    - **Previous Language – 7.14 Food Related Expenses**  
The NECSS chief executive officer may approve food related expenses when such expenses are reasonable and necessary to assist in accomplishing the mission and activities of NECSS. All food-related expenses paid through grant funds must meet the guidelines of the funding agency. Alcoholic beverage expenses are not permitted. Food related costs for students as part of their regular in-class functions are not permitted.
    - **Revised Language**  
The NECSS chief executive officer will ensure that approval for food-related expenses is in keeping with the ISBE Employee Travel Guidelines to assist in accomplishing the mission and activities of NECSS. This policy supersedes any fiscal agency policies. Alcoholic beverage expenses are not permitted. Food related costs for students as part of their regular in-class functions are not permitted.
- d. FY20 Proposed NECSS Board Meeting Dates and Locations-K. Ayers
- August 28, 2019 – Barrington CUSD 220
  - November 20, 2019 – Township High School District 211
  - March 18, 2020 – Harper College
  - June 3, 2020 – Township High School District 214
  - The NECSS Board meetings will be chaired on a rotating yearly schedule as follows:
    - 1) FY20 – Dr. Daniel Cates, Superintendent, District 211
    - 2) FY21 – Dr. Brian Harris, Superintendent, Barrington CUSD 220
    - 3) FY22 – Dr. Avis Proctor, President, Harper College
  - Given that D214 is NECSS’ fiscal agent, Dr. David Schuler, District 214 Superintendent, is recused from chairing the NECSS Board meetings.

**6. Action Items-K. Ayers – Roll Call**

- a. Approval of FY20 Proposed NECSS Budget
- It was moved by K. Ender , second by D. Cates, to approve the FY20 Proposed NECSS Budget
  - Roll Call: D211-aye; D214-aye; D220-aye; D512-aye
  - Motion approved
- b. Approval of revised NECSS Policy & Procedures Manual, Article 7, 7.14-Food Related Expenses
- Motion by B. Harris , second by K. Ender, to approve a revision to the NECSS Policy & Procedures Manual, Article 7, 7.14-Food Related Expenses
  - Roll Call: D211-aye; D214-aye; D220-aye; D512-aye
  - Motion approved

- c. Approval of FY20 Proposed NECSS Board Meeting Dates and Locations
  - Motion by D. Schuler, second by K. Ender, to approve NECSS proposed NECSS Board Meeting Dates and Locations
  - Roll Call: D211-aye; D214-aye; D220-aye; D512-aye
    - Motion approved

Reconvene into Closed Session

**7. Closed Session**

- It was moved by B. Harris, second by D. Cates, to reconvene into Closed Session at 12:51 pm
- Roll Call: D211-aye; D214-aye; D220-aye; D512-aye
  - Motion carried on a voice vote

Reconvene into Open Session

**8. Open Session**

- It was moved by B. Harris, second by K. Ender, to reconvene into Open Session at 1:00 pm
  - Roll Call: D211-aye; D214-aye; D220-aye; D512-aye
    - Motion carried on a voice vote
- 1) It was moved by D. Cates, second by K. Ender, that the Northwest Educational Council for Student Success (NECSS) appoint Nancy Awdziejczyk as NECSS Executive Director for a three-year term effective July 1, 2019 with a starting salary of \$118,000
    - Roll Call: D211-aye; D214-aye; D220-aye; D512-aye
      - Motion carried on a voice vote
  - 2) It was moved by B. Harris, second by K. Ender, to offer Angie Pellegrini a 3% increase for the 2019-2020 school year prorated from July 1, 2019 until her date of retirement on December 31, 2019
    - Roll Call: D211-aye; D214-aye; D220-aye; D512-aye
      - Motion carried on a voice vote

On a personal note...Drs. Cates, Harris, and Schuler took the opportunity to say thank you and farewell on behalf of the NECSS partnership to outgoing Board members: Kenya Ayers, the outgoing NECSS VP and Board Chair; Ken Ender, the outgoing President of Harper College; and Judy Marwick, the outgoing Provost of Harper College.

**9. Adjournment**

- It was moved by K. Ender, second by B. Harris, to adjourn
  - Motion approved
  - Meeting adjourned at 1:15 pm

**10. Next Meeting**

- 10:30 Workshop for Discussion of Dual Credit Fees
- 11:30 a.m. Meeting  
Wednesday, August 28, 2019  
Barrington CUSD 220  
515 W. Main Street  
Barrington, IL 60010